



# **PROFESSIONAL DEVELOPMENT & RECOGNITION PROGRAMME**

## **2010 Transition to New Scope of Practice for Enrolled Nurses Workbook**

**Taranaki District Health Board**

**June 2010-June 2011**

## PDRP CHECKLIST

**NOTE: You must staple the full workbook together, and place at the front of your portfolio**

**Complete Part 1 of 'PDRP/QLP Notification form - Competent' and place in your portfolio.**

<b>MINIMUM REQUIREMENT</b> <ul style="list-style-type: none"> <li><b>The basis of your assessment is your portfolio</b></li> <li><b>Please use the second column to direct the assessor to your evidence</b></li> </ul>	<b>Applicant</b> ✓ / ✗	<b>Evidence to support competency is on page number</b> ↓
1. Performance Appraisal (linked to Nursing Council requirements for scope of practice). There must be self and Senior Nurse Assessments that provide examples to demonstrate how <b>each</b> competence has been meet. This will provide robust and validated evidence of continuing competence. Must be completed within the last 12 months.	<input type="checkbox"/>	
2. Summary of hours you have practised over the last 3 years ie Total = x hours <b>[Should be a minimum of 450 hours or 60 days]</b>	<input type="checkbox"/>	
3. Photocopy both sides of current practising certificate <b>OR</b> printout of current practising certificate from NCNZ website.	<input type="checkbox"/>	
4. Summary of professional development hours over the last 3 years ie. Total = x hours <b>[Should be a minimum of 60 hours or 7.5 days and should be relevant to your clinical practice]</b>	<input type="checkbox"/>	
5. Completed LAT's (3) of education attended in last 3 years, to evidence the difference this learning has made to your practice <b>OR</b> include a statement to describe the difference 3 educational training sessions attended in the last three years, have made to your practice.	<input type="checkbox"/>	
6. Validated personal statement, stating consistently recognises and practices the principles of the Te Tiriti O Waitangi (Treaty of Waitangi). Identify what these principles are and how you consistently apply them in your practice. Give some practice examples. You may use the performance review document here.	<input type="checkbox"/>	
7. Provide evidence to demonstrate how the principles of cultural safety are applied consistently in your nursing practice. Give some practice examples. You may use the performance review document here.	<input type="checkbox"/>	

## PERSONAL DECLARATION

**APPLICANT NAME** .....

1. I declare that the attached portfolio contains my own work, or, where I have submitted joint work, I have fairly and accurately described my personal contribution.
2. I declare that if others are identified/identifiable in the enclosed work, I have sought their permission for inclusion.
3. I declare that the attached work relates to practice situations, which have occurred in the previous three years, and relate to the new enrolled nurse scope of practice.
4. I understand that my portfolio may be audited for purposes of authentication
5. I understand that my portfolio may be submitted to internal moderation by the PDRP Co-ordinator.
6. I understand that none of my work will be used for any other purpose unless it has my specific consent.
7. I understand that any evidence of malpractice detected will be forwarded to the Director of Nursing who will refer to the appropriate regulatory authority or authorities.
8. I declare that at the time of submission of this portfolio I am presently not the subject of any professional investigation, disciplinary or criminal proceedings.

**HOURS WORKED:** \_\_\_\_\_ **hours**     Minimum 450 hours or 60 days

**Please include evidence of hours worked**

**By signing I declare the information I have given in this application is true and correct**

**Signature** .....

**Date** .....

## ONGOING PROFESSIONAL DEVELOPMENT/LIFELONG LEARNING SUMMARY

This should be completed to demonstrate competence on the TDHB Professional Development & Recognition Programme. The Competent Enrolled Nurse meets the following descriptors.

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. <i>In collaboration with the RN and patient, contributes to assessment, planning, delivery and evaluation of nursing care</i></li> <li>2. <i>Develops partnerships with clients that implement Te Tiriti o Waitangi in a manner which the client determines is culturally safe</i></li> <li>3. <i>Applies knowledge and skills to practice</i></li> <li>4. <i>Has developed experiential knowledge and incorporates evidence-based nursing</i></li> </ol> | <ol style="list-style-type: none"> <li>5. <i>Is confident in familiar situations</i></li> <li>6. <i>Is able to manage and prioritise assigned client care/workload appropriately</i></li> <li>7. <i>Demonstrates increasing efficiency and effectiveness in practice</i></li> <li>8. <i>Responds appropriately in emergency situations</i></li> </ol> |
|---|---|

In this section, please demonstrate at least 60 hours professional development in the previous three (3) years:

Date	Activity	Explain what you have learnt from the activity	Hours Spent	Verification e.g. LAT, PLAT, Certificate, Stargarden	Evidence Attached * LATS/ Certificate	Descriptors Met (from 1-8 as above)
					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	

\* Please include LATS/Certificate to evidence ongoing professional development

Date	Activity	Explain what you have learnt from the activity	Hours Spent	Verification e.g. LAT, PLAT, Certificate, Stargarden	Evidence Attached * LATS/ Certificate	Descriptors Met (from 1-8 as above)
					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	
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					<input type="checkbox"/> Page.....	
					<input type="checkbox"/> Page.....	
<b>TOTAL HOURS</b>						

\* Please include LATS/Certificate to evidence ongoing professional development

## New Zealand Nursing Council Competencies - Enrolled Nurse Scope of Practice

<b>DOMAIN ONE</b> Professional Responsibility	<b>DOMAIN TWO</b> Management of Nursing Care	<b>DOMAIN THREE</b> Interpersonal Relationships	<b>DOMAIN FOUR</b> Inter-professional health care & quality improvement
<p><b>1.1</b> Accepts responsibility for ensuring that his/her nursing practice and conduct meet the standards of the professional, ethical and relevant legislated requirements.</p> <p><b>1.2</b> Demonstrates the ability to apply the principles of the Treaty of Waitangi/Te Tiriti o Waitangi to nursing practice.</p> <p><b>1.3</b> Demonstrates understanding of the enrolled nurse scope of practice and the registered nurse responsibility and accountability for direction and delegation of nursing care.</p> <p><b>1.4</b> Promotes an environment that enables health consumer safety, independence, quality of life, and health.</p> <p><b>1.5</b> Participates in ongoing professional and educational development.</p> <p><b>1.6</b> Practises nursing in a manner that the health consumer determines as being culturally safe.</p>	<p><b>2.1</b> Provides planned nursing care to achieve identified outcomes.</p> <p><b>2.2</b> Contributes to nursing assessments by collecting and reporting information to the registered nurse.</p> <p><b>2.3</b> Recognises and reports changes in health and functional status to the registered nurse or directing health professional.</p> <p><b>2.4</b> Contributes to the evaluation of health consumer care.</p> <p><b>2.5</b> Ensures documentation is accurate and maintains confidentiality of information.</p> <p><b>2.6</b> Contributes to the health education of health consumers to maintain and promote health</p>	<p><b>3.1</b> Establishes, maintains and concludes therapeutic interpersonal relationships.</p> <p><b>3.2</b> Communicates effectively as part of the health care team.</p> <p><b>3.3</b> Uses a partnership approach to enhance health outcomes for health consumers.</p>	<p><b>4.1</b> Collaborates and participates with colleagues and members of the health care team to deliver care.</p> <p><b>4.2</b> Recognises the differences in accountability and responsibilities of registered nurses, enrolled nurses and healthcare assistants.</p> <p><b>4.3</b> Demonstrates accountability and responsibility within the health care team when assisting or working under the direction of a registered health professional who is not a nurse.</p>