



MINUTES Open - Unconfirmed

TARANAKI DISTRICT HEALTH BOARD

8 April 2010

2.30pm

Function Centre

War Memorial Hall

Miranda Street

Stratford

Present

John Young (Chairman), Peter Catt, Alex Ballantyne, Mary Bourke, Kura Denness, Karen Eagles, Flora Gilkison, Jenny Nager,

In Attendance

Tony Foulkes (Chief Executive), George Thomas (General Manager Finance & Corporate Services), Joy Farley (General Manager Hospital Services), Sandra Boardman (General Manager Planning Funding & Population Health), Sue Carrington (Communications), Ian Grant Project Maunga Director. Ian Wolstencroft (Associate Ncounter Group), Jenny McLennan (PA to the Board)

580.0 Declaration to Open Meeting

The meeting was opened with a Karakia at 2.30pm.

581.0 Apologies/Leave of Absence

An apology was received from Dr Devadhar.

582.0 Conflicts of Interest

The register of conflict was circulated for members to review with no new interests declared.

583.0 Public Comment

Mr David Rohe from Stratford addressed the Board referring to the outsourcing of professional services in relationship to the current fiscal situation. Mr Rohe commented in his view that if resources were available locally to provide services these should be contracted for before services were outsourced.

The Chairman than Mr Rohe for his comments which would be noted.

584.0 Presentation – Project Maunga

Mr Foulkes welcomed Messrs Grant and Wolstencroft from NCounter to the meeting.

The presentation focused on:-

- Design Process and progress to date
 - User Group Consultation Design Process
- Site Plan – Stage 1 West Elevation – New West Wing
- Preliminary Design – Scope
 - Level 1: Theatre, Day Stay and Sterile Service
 - Level 2: Older Person and Rehab Ward – 30 plus gym and allied health
 - Level 2: Paediatric Ward – 22 beds
 - Level #: Orthopaedic Ward – 30 beds
 - Level 3: General Surgery Ward – 30 beds
 - Level 4: Medical Ward – 30 beds – x2
- User Group Workstreams
 - Floor plans completed for all areas except one
 - Ward designs include 44% 1-bed rooms
 - All bedrooms have en-suites
 - Bariatric rooms and isolation rooms
 - Enabling new technology – PACS, EMR, wireless
 - Paediatric Unit – 40% complete
 - Developed Design underway
- Standard 1 – bed room
- Standard 4 – bed room
- Key Project milestones: Jan – April 2010
 - Cost Check Preliminary Design v Budget
 - Lodge Resource Consent (PD) – March 2010
 - Complete Preliminary Design (PD) – March 2010
 - Cost Check PD v Budget – April 2010
 - Complete DD v Budget – July 2010-04-21
 - Complete Detailed Design (DD) – November 2010
 - Construction – 2011-2012

The presentation was discussed with point of interest noted:

- 44% of rooms designated 1 bed rooms. This would also assist in the ongoing issue associated with infection control (MRSA) and management of gender balance.
- Paediatric bedroom sufficient in size to allow drop down bed or chairs for family members to be accommodated overnight
- Four bed rooms have two en suites with built in wardrobes and sufficient in size to accommodate family member in a recliner overnight
- Construction to commence early 2011
- Detailed cost reports presented at end of each stage
- Value management workshops held to consider project management
- Variances to Cost Plans provide monitoring tool

- Consultation provides opportunity for build to address model of care opportunities
- New build = 150 beds with Stainton Block = 136 beds. Increase of bed numbers validated in business case
- Electronic applications addressed in facilities design

584.0 Minutes

Resolution

That the Minutes of the Taranaki District Health Board meeting held 18 March 2010 be confirmed as a true and correct record subject to the following amendment:-

ED Services – Ms Denness questioned whether staff should be advising patients of the six hour waiting time target following a recent personal experience. Ms Farley reported that staff in the service should all be well aware and mindful of the target and this issue would be revisited.

*Bourke/Catt
Carried*

Matters Arising

585.1 Outsourced Personnel

Ms Farley advised that figures which would allow comparisons to other DHB's may be advantageous and would be followed up through HAC reports. Mr Ballantyne commented that graphs previously presented were difficult to follow with further details required.

585.0 Board Committee Reports

585.1 Hospital Advisory Committee

Resolution

That the Taranaki District Health Board receive the unconfirmed Minutes of the Hospital Advisory Committee meeting held on 30 March 2010 and notes recommendations contained therein.

*Peter/Eagles
Carried*

586.0 Management Reports

586.1 Chief Executive's Report

Mr Foulkes took his report as read highlighting:

- Significant development with unions and DHB's party to the Health Sector Relationship Agreement (HRSA) negotiating and reaching agreement on National Terms of Settlement.
- Approval received from Minister of Health to enter into collaborative arrangement with the Stratford Health Trust for a building extension to the Stratford Health Centre. An exciting project which would allow progress on other initiatives and serves as a credit to the Stratford community.
- Financial situation – Despite challenges over recent year's significant investment and support has been provided in clinical FTE's. Current financial situation has necessitated configuration of hospital services to be reconsidered with all staff encouraged to contribute thoughts, ideas or observations about how things can be done differently in all areas of the

organisation. Ms Farley was working through a process to obtain clinical input, and advice from Medical Heads of Department.

Discussion

- Increase of FTEs has occurred in response to enhancement and increases of service provision which includes an increase in elective services and associated costs. Increase in service provision can be accommodated to a degree but at some point a step increase of additional resources are required to sustain the increase.
- Mr Ballantyne noted the status of 39 nursing staff ahead of plan during February.
- Mr Knuckey questioned how the NToS expenditure over the next three years was to be managed. Mr Foulkes advised that settlement was reflected in the 2010/11 budget and that settlement was supported as being realistic in terms of the current environment.
- In response to a query from Mr Knuckey Mr Foulkes reported that reporting against the current DAP was through both the Board and CPHAC/DSAC with the current format was in-line with the desire of the Board. Mr Young advised that the intention of current reporting was to reflect activities relative to the DAP and was also reflected in financial reports.

586.2

Mr Thomas took his report as read highlighting the following:-

- Focus remains on hospital budget increases month on month
- Forecast indicate end of year budget will not be met

Mr Thomas presented details on Management and Administration FTE's and indicated that Taranaki compared favourably to other DHB's:-

- TDHB Management and Administration (excluding Planning and Funding) FTE movement : 2004 to 2010 was 222 to 224 respectively which was 21% to 18% of total DHB FTE's
- TDHB Back office function FTEs: 2009 and 2010 comparative showed a 4 FTE reduction and a further 4 FTE planned for 2010/11

Mr Thomas concluded the presentation noting that functions of 'back office' staff would continue to be required in order to provide support services and that even if all the associated expenditure of \$2.67m on staff cost in this areas were lost, it would not resolve the current deficit.

Discussion

- Mr Knuckey questioned the centralisation of back office functions and the availability of an independent peer review. Mr Thomas advised that previous collaboration between five DHB's to consider the combined provision of payroll services and occurred and that the outcome of the exercise had not provided any benefits. The work of the new Shared Services Establishment Board in this area nationally was also noted.
- Ms Denness noted that Funding and Planning had an increase of fte from 7.45 to 13.45 during that same period.

Resolution

That the Taranaki District Health Board notes and receives that Chief Executive and Management reports and attachments.

Gilkison/Bourke

587.0 Date of Next Meeting

The next meeting was scheduled to be held on Thursday 6 May 2010 in New Plymouth.

588.0 Exclusion of Public

Resolution

That the Taranaki District Health Board exclude the public from the meeting on the basis of the following matters:

- 1. To present Taranaki District Health Board Minutes pursuant to an earlier resolution publicly excluding the item*
- 2. To present Minutes of Committee meetings pursuant to an earlier resolution publicly excluding the item.*
- 3. To present Chief Executive's Report in that the public conduct of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:*

(g) Enable the DHB, Board or Board Committee holding the information to carry out, without prejudice or disadvantage, commercial activities.

(h) Enable the DHB, Board or Board Committee holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Nager/Gilkison

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Chairman

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Date

